

# TIMOTHY BARWICK

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## EDUCATION

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February 2013-November 2016 **Griffith University, Bachelor of Multimedia**

February 2009-July 2010 **Southbank Institute of Technology, Diploma of Interactive Digital Media**

January 2004-December 2008 **Faith Lutheran College, Redlands, Queensland Certificate of Education (QCE)**

## EXPERIENCE

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July 2018-Present **Pinnacle IT: Web Developer, Service Desk Technician, Project Delivery Officer**

- Delivering on design briefs supplied by clients
- Successfully liaising with multiple clients
- Create images that identify a product or convey a message
- Advising clients on strategies to reach a target audience
- Effectively maintain multiple projects
- Offering multiple solutions to problems
- Proficiency in Microsoft products (Word, Excel, Publisher, PowerPoint, Outlook)
- Proficiency in Adobe Creative Cloud Suite products (Photoshop, Illustrator, Dreamweaver, Premiere Pro, After Effects, Acrobat)
- Proficiency in programming languages and solving code problems (HTML, CSS, PHP, Java, Javascript)
- Proficiency in Moodle (Learning Management System)
- Troubleshooting issues with projects, websites and content
- Proficiency in WordPress
- Designing webpage layout
- Designing application layout
- Determining technical requirements and updating websites
- Creating back up files
- Jira and Confluence Administration
- Service Desk technician
- Project Manager

EXPERIENCE

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April 2016-  
July 2019***Vibrance Online Media: Owner Operator, Graphic Designer, Web Designer***

- Delivering on design briefs supplied by clients
- Successfully liaising with multiple clients
- Create images that identify a product or convey a message
- Advising clients on strategies to reach a target audience
- Effectively maintain multiple projects
- Offering multiple solutions to problems
- Liaise and create content for international businesses
- Proficiency in Microsoft products (Word, Excel, Publisher, PowerPoint, Outlook)
- Proficiency in Adobe Creative Cloud Suite products (Photoshop, Illustrator, Dreamweaver, Premiere Pro, After Effects, Acrobat)
- Proficiency in programming languages and solving code problems (HTML, CSS, PHP, Java, Javascript)
- Troubleshooting issues with projects, websites and content
- Proficiency in WordPress
- Writing and editing content
- Designing webpage layout
- Determining technical requirements and updating websites
- Creating back up files

**Bookkeeping**August  
2010-February  
2013***T2 Digital Media: Owner Operator, Graphic Designer, Web Designer***

- Delivering on design briefs supplied by clients
- Effectively maintain multiple projects
- Proficiency in Microsoft products (Word, Excel, Publisher, PowerPoint)
- Proficiency in Adobe products (Photoshop, Illustrator, Dreamweaver)
- Proficiency in programming languages and solving code problems (HTML, CSS)
- Writing and editing content
- Designing webpage layout
- Determining technical requirements
- Updating websites and creating back up files
- Delegate tasks and projects to associate
- Bookkeeping

October  
2012-November  
2015***Network Video, Thornlands: Cashier, Manager, Customer Service***

- Cash handling skills (processing payments and balancing the till at the end of a shift)
- Assisting customers with locating items within the store
- Handling customer complaints and escalating to shop owner where necessary
- Assisting customers with queries both in person and through the phone
- Stock control
- Proficiency in point-of-sale software
- Member of team that won Redlands Business and Retail Award in 2013

REFERENCES

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On request